

## MEMBERS' GALLERY GUIDELINES for ARTISTS

The Members' Gallery Coordinators will be available to assist your efforts in setting up your show. We have approximately 40 wall hanging supports for your art. Typically, shows contain 25 to 35 pieces of art. You can choose to hang a single piece of art on one support, or you can hang two small-to-medium pieces on a single support – dependent, of course, on the size and weight of the art pieces. Heavy pieces may require two supports.

Please bring:

- a copy of your artist's statement to display
- a guest book to encourage viewers to leave information
- your signed contract
- two copies of an artist inventory with prices. This is for docent reference in the upstairs Members' Gallery Book and for sales.

Eyehooks placed towards the top of a frame, rather than the middle of a frame, will better ensure framed artwork hangs appropriately on the irregular wall surfaces of the Members' Gallery. While our hanging system is particularly good, we find eyehooks fastened closer to the middle cause the frame to tilt outward from the wall.

**All pieces of art must have a label for display with the name of the art, name of the artist, and price (or NFS). We have painter's tape to secure the label to the wall or the piece of art.**

Labels come in all shapes and sizes. Plain labels do not distract from the artwork. We have blue painters' tape to help attach the labels if needed.